**Student Activities** 







## choosing a checking account

### name of bank:

## branch information

Branch nearest your home:

	Branch	nearest	your	work:
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Number of branches:

### number of ATMs:

bank hours:

types of accounts:

security features:

#### mobile features:

fees:

- Must maintain a minimum daily balance of:
- Must maintain an average daily balance of:
- Monthly maintenance charge:

#### interest:

- How much interest do you earn on your account?
- How is it calculated?

#### charges:

checks:	balance inquiries:		
Mobile check deposits	Online - At a bank branch		
Bouncing checks	At ATMs		
Stopping checks	By phone		
View images of checks			
Certifying checks			
withdrawals at:	special services:		
Bank branches	Funds transfer		
In-network ATMs	Automatic bill payment		
International network ATMs	Signature guarantee		



## keeping a running balance

## record deposits and keep a running balance in the check register below.

- **1.** On June 1, your balance is \$612.04.
- 2. On June 4, you write check #160 to SoundOut, for \$236.10 to buy some new electronics.
- **3.** Then you realize the check to SoundOut should have been for \$216.30, so you void the first check and write a new check (#161) for \$216.30.
- **4.** On June 7, you write check #162 to CellUSA for \$82.87 to pay for mobile services on acct #7M3406.
- 5. On June 9, you make an ATM withdrawal of \$200.00, so you'll have some spending money.
- **6.** On June 14, you make a mobile deposit of your paycheck, which is for \$1,235.18.
- 7. On June 15, you write check #163 for \$1,000.00 to Woodland Apartments for rent.
- 8. On June 18, you use your debit card at Foodland Groceries for a \$55.00 purchase.
- 9. On June 18, you make an ATM withdrawal for \$35.00 to pay for a movie and pizza.

10. On June 19, you used an ATM to transfer \$1,200.00 from your savings account to checking.

11. On June 25, you write check #164 for \$26.31 to buy some new clothes at Tracy's.

12. On June 26, you write check #165 for \$10.00 to get some snacks at E-Z Mart.

- 13. On June 26, you use your debit card to pay City Transport \$54.11 for transportation costs.
- 14. On June 27, you take \$20.00 out of the ATM for spending money.
- 15. On June 27, you write check #166 for \$55.00 to the Lawn Wranglers.
- 16. On June 30, you get an ACH deposit for \$986.00 for your IRS tax refund.

CHECK NO.	DATE	DESCRIPTION	TRANSACT	TRANSACTION AMOUNT		UNT	BALANCE	
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## use the check register you just completed to answer the following questions:

- 1. What was your account balance on June 8?
- 2. Could you have written check #163 on June 6 instead of June 26? If not, why?
- **3.** The love of your life has been in a bad mood lately, and you think an expensive present might help. You've found a leather jacket on sale for \$189.00. Can you afford to buy the jacket on June 10? What will your account balance be if you do?
- **4.** The hottest new band in town has just released a CD. It costs \$21.99. Can you afford to buy the CD on June 5? What will your account balance be if you do?
- 5. What was your account balance after you withdrew \$20.00 on June 27?
- 6. What was the amount of check #161, to whom did you write it, and for what?



# reading a bank statement

## using the bank statement on the next page, answer the following questions:

- **1.** What period does this statement cover?
- 2. What is the account number of this statement?
- 3. How many deposits were made and what were the amounts?
- 4. How many checks cleared and what was the total dollar amount of the checks that cleared?
- 5. Were there any ATM withdrawals? If so, how many were there and what was the total amount?
- **6.** What is the total of all withdrawals (checks, ATM transactions, check card transactions, service charges)?
- 7. What is the new balance of the account?
- 8. Did check #162 clear?
- **9.** What was the amount of check #163?
- **10.** Did check #165 clear?
- **11.** What was the amount of check #161?

# reading a bank statement (continued)

CHECKING ACCOUNT 0471-678	i	Previous Statement Balance On 6, Total of 3 Deposits For Total of 10 Withdrawals For	/1/18		\$612.04 \$3,421.18 \$1,754.59
		New Balance			\$2,278.63
TRANSACT	TION HISTO	ORY   CHECKS & OTHER DEBITS			
	CHECK #	DESCRIPTION	Denosits/Credite	Withdrawls/Debite	Ending Daily Balance
6/4	161	DESCRIPTION	Deposita/ Credita	\$216.30	\$395.74
6/5	164			\$26.31	\$369.43
6/9	104	Withdrawal #29848 at ATM		\$200.00	\$169.43
6/14	165			\$10.00	\$159.43
6/15		Mobile Deposit	\$1,235.18		\$1,394,61
6/18		DebitCrd	4 1/200110	\$55.00	\$1,339.61
6/18		Withdrawal #00281 at ATM #423A		\$35.00	\$1,304.61
6/19		Transfer from 4039-557 at ATM #423C	\$1,200.00		\$2,504.61
6/24	162			\$82.87	\$2,421.74
6/26	163			\$1,000.00	\$1,421.74
6/26		DebitCrd		\$54.11	\$1,367.63
6/27		Withdrawal #08744 at ATM #430E		\$20.00	\$1,347.63
0.007	166	Lawn Wranglers		\$55.00	\$1,292.63
6/27		ACH Deposit	\$986.00		\$2,278.63
6/27					

use the bank statement, spreadsheet, and reconciliation worksheet on this and the following page to balance this checkbook.

ACCOUNT 0471-678		Previous Statement Balance On 6. Total of 3 Deposits For Total of 10 Withdrawals For	/1/18		\$612.0 \$3,4213 \$1,754.5	
New		New Balance	New Balance			
TRANSACT	TION HISTO	ORY   CHECKS & OTHER DEBITS				
DATE PAID	CHECK #	DESCRIPTION	Deposits/Credits	Withdrawis/Debits	Ending Da Balance	
6/4	161			\$216.30	\$395.74	
6/5	164			\$26.31	\$369.43	
6/9		Withdrawal #29848 at ATM		\$200.00	\$169.43	
6/14	165			\$10.00	\$159.43	
6/15		Mobile Deposit	\$1,235.18		\$1,394.61	
6/18		DebitCrd		\$55.00	\$1,339.61	
6/18		Withdrawal #00281at ATM #423A		\$35.00	\$1,304.61	
6/19		Transfer from 4039-557 at ATM #423C	\$1,200.00		\$2,504.61	
6/24	162			\$82.87	\$2,421.74	
6/26	163			\$1,000.00	\$1,421.74	
6/26		DebitCrd		\$54.11	\$1,367.63	
6/27		Withdrawal #08744 at ATM #430E		\$20.00	\$1,347.63	
6/27	166	Lawn Wranglers		\$55.00	\$1,292.63	
6/30		ACH Deposit	\$986.00		\$2,278.63	
			\$3,421.18	\$1,754.59	\$2,278.63	

CHECK	DATE	DESCRIPTION	TRANSACTION		DEPOS	π	BALAN	CE
NO.			AMOUN	r	AMOUN	π	\$612	04
161	6/4	Sound Out	\$216	30			\$395	74
		New electronics						
162	6/7	CellUSA	\$82	87			\$312	87
		Acct. #7M3406 mobile services						
ATM	6/9	Withdrawal	\$200	00			\$112	87
		Spending money						
ATM	6/14	Mobile Deposit			\$1,235	18	\$1,348	05
		Paycheck						
163	6/15	Woodland Apartments	\$1,000	00			\$348	05
		Rent						
Debit	6/18	Foodland Groceries	\$55	00			\$293	05
		Food						
ATM	6/18	Withdrawal	\$35	00			\$258	05
		Movie and pizza						
ATM	6/19	Deposit			\$1,200	00	\$1,458	05
		Transfer from savings						
164	6/25	Tracy/s	\$26	31			\$1,431	74
		Newclothes						
165	6/26	E-Z Mart	\$10	00			\$1,421	74
		Snacks						
Debit	6/26	City Transport	\$54	11			\$1,367	63
		Transportation						
ATM	6/27	Withdrawal	\$20	00			\$1,347	63
		Spending money						
166	6/27	Lawn Wranglers	\$55	00			\$1,292	63
Direct Deposit	6/30	ACH Deposit			\$986	00	\$2,278	63
		Refund						

## reconciling an account (continued)

#### **ITEMS OUTSTANDING**

TIEMS OU	ISIANDING	The <b>New Balance</b> shown	
NUMBER	AMOUNT	on your statement	\$
		<b>add</b> Any deposits or transfers listed in the spreadsheet that are not shown on your statement	\$ \$ \$
		total	+\$
		calculate the subtotal	\$
		Subtract Your total outstanding checks and withdrawals	-\$
		<b>calculate the ending balance</b> This amount should be the same as the current balance	
TOTAL		in your budgeting spreadsheet	\$

enter

### use the information on this and the previous page to answer the following questions:

- **1.** What is the new balance shown on the statement?
- 2. What is the total amount of deposits listed in the spreadsheet but not shown on the statement?
- 3. What is the sum of the new balance and the deposits not shown on the statement?
- 4. What is the total amount of outstanding checks and withdrawals?
- 5. What is the ending balance?



# lesson six quiz: banking services

### true-false

- **1.** \_\_\_\_\_ A pawn shop offers loans to people starting their own business.
- **2.** \_\_\_\_\_ Opening a checking account requires completing a signature card.
- **3.** \_\_\_\_\_ A blank endorsement allows anyone to cash a check.
- **4.** \_\_\_\_\_ Debit card transactions are deducted from the cardholder's checking account.
- **5.** \_\_\_\_\_ An outstanding check refers to one written on an account with a very low balance.

## multiple choice

6	The highest loan rates usually occur when borrowing from a:	8.	 Obtaining cash from an ATM is similar to:
	<b>A.</b> bank		<b>A.</b> writing a check
	<b>B.</b> credit-card company		<b>B.</b> making a deposit
	<b>C.</b> pawn shop		<b>C.</b> opening a new account
	<b>D.</b> credit union		<b>D.</b> earning interest on your account
7	A is used to add funds to a bank account.	9.	 A service charge on your bank statement will result in:
	A. check		<b>A.</b> a higher balance
	<b>B.</b> deposit slip		<b>B.</b> a lower balance
	<b>C.</b> signature card		<b>C.</b> earning more interest
	<b>D.</b> withdrawal slip		<b>D.</b> more outstanding checks

### case application

A recent bank statement for Tracy Gray revealed various service charges and fees of over \$10. How might Tracy reduce her costs for banking fees?